



Government of Jharkhand
Transport Department
FFP Building, HEC, Dhurwa.

NOTICE INVITING TENDER

Department of Transport, Government of Jharkhand, (DoT, GoJ) invites Online Bids for selection of suitable Security Printing Agency for printing of different forms and receipts for various Offices of the Department of Transport, Jharkhand.

A complete set of tender documents can be downloaded from <https://jharkhandtenders.gov.in>

The details are given below:

1	Tender No.	
2	Name of the work	Printing of Different Forms and Receipts
3	Name of the issuer of this tender	Joint Transport Commissioner, Dept. of Transport, FFP Building, Project Building, Dhurwa, Ranchi- 834 004
4	Tender Fee	Rs. 10,000/- (Ten Thousand only)
5	Bid Security (EMD)	Rs. 1,00,000/- (One Lakh only)
6	Start date of downloading of tender document	04.03.2021
7	Last Date/Time for Submission of Bids	09.04.2021 at 03:30 pm
8	Date of Opening of Technical Bids	12.04.2021 at 03:30 pm
9	Date of Financial Bid opening	13.04.2021 at 03:30 pm
10	Helpline No. of e-procurement cell	0651-2400178
Note: Only e-tenders will be accepted		
Further details can be seen on website: http://jharkhandtenders.gov.in and http://jhtransport.gov.in		

DoT, GoJ reserve the right to cancel the tendering process at any stage without assigning any reason thereof.

Note: Bidders are advised to familiarize themselves adequately with the Jharkhand Government e-procurement systems, well in advance, to avoid last minute technical glitches/errors preventing successful uploading of bid within specified time frame.


Joint Transport Commissioner
Department of Transport, Jharkhand

Govt. of Jharkhand

Short Term Tender for Printing of Different Forms & Receipts

**Dept. of Transport,
FFP Building, Project Building,
Dhurwa, Ranchi- 834 004
Phone: 0651-2401706, 2448802
E-mail: transport.jhr@gmail.com
www.jhtransport.gov.in**

DISCLAIMER

The information contained in this Request for Proposal Document (RFP Document) or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of any of their representatives, employees or advisors (collectively referred to as Department of Transport, Jharkhand (DoT.GoJ) Representatives, is provided to Bidder(s) on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such information is provided.

This RFP Document is not an agreement and is not an offer or invitation by the DoT, GoJ Representative(s) to any party other than the entities, who are qualified to submit their Proposal (Bidders). The purpose of this RFP Document is to provide the Bidder with information to assist the formulation of their Proposal. The RFP Document does not purport to contain all the information each Bidder may require. The RFP Document may not be appropriate for all persons and it is not possible for the DoT, GoJ Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP Document. Each Bidder should conduct their own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP Document and wherever necessary, obtain independent advice from appropriate sources.

The DoT, GoJ Representatives, their employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP Document.

The DoT, GoJ Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP Document.

SECTION 1:NOTICE INVITING TENDER

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Note: Bidders are advised to familiarize themselves adequately with the Jharkhand Government e-procurement systems, well in advance, to avoid last minute technical glitches/errors preventing successful uploading of bid within specified time frame.

SECTION 2: SCOPE OF WORK& REQUIREMENTS

2.1. Scope of Work:

DoT, GoJ invites technical and financial proposals from reputed Security Printing Agency for printing of different forms and receipts as detailed in this RFP.

- (1) Template designing of various forms and receipts for Dept. of Transport as per existing design with additional security features prescribed in this RFP as given in Annexure-IV.
- (2) The printer should supply required quantity of forms and receipts within the timeline given in the work order.
- (3) The security printer should maintain secrecy of printing and should not handover the forms and receipt with any other unauthorized persons.

2.2 Technical Specification for Printing:

The bidder must confirm to the following list of security features that are mandatory to be adopted in the design and printing of various forms and receipts:

1. Bar Code and Digital Numbering:

The number of forms and receipts should be run on digital printer with barcode. Thus, each document should be uniquely number which is readable visually and machine-readable format.

2. Invisible Logo:

Invisible Govt. of Jharkhand logo should be printed on the documents which is invisible to naked eye but it can be seen with the help of UV light.

3. Micro Text:

Micro text should be used in the design as far as possible. All lines used in the design should have micro text as “Department of Transport, Govt. of Jharkhand” which can be seen with the help of zoom lens only.

4. Water Mark:

Govt. of Jharkhand logo should be used in the background of the documents as water mark.

5. Fluroscent Ink:

Flourscent ink should be used in the borders of the documents which should glow when exposed to an UV light.

6. Void Pantograph:

Void Pantograph should be used in the design and printing so that the document should be copy-evident and tamper-resistant features.

2.3 General and Technical Eligibility for Bidder:

a) General:

1. The bidder should be an ISO certified organization/entity.
2. The bidder must be an RBI/IBA empanelled security printer.
3. The bidder should have at least 20 people on role with valid PF records.
4. The bidder must have valid registration certificate by Dept. of Industry/Udyog Adhaar/Udyam Registration.

5. The bidder must possess a valid GST number.
6. The bidder must have an average turnover of at least Rs 10 Cr during the last three financial years and must submit the IT return copies for the last three years (17-18 FY, 18-19 FY & 19-20 FY). If the bidder is unable to submit audited balance sheet and IT return for last year (FY 19-20) due to Covid-19 pandemic, the bidder should submit for one year before that (FY 16-17).
7. The bidder must have experience of one project of the value of minimum of Rs 50.00 lakhs for any central/state Government/PSU.
8. The bidder must have executed two work experiences of working on turn-key printing projects (Design to Printing) of any central/state Government/PSU

b) Technical:

The bidder must have following machinery/facilities in-house under one roof and one location. The bidder should submit copy of relevant invoices as proof.

1. Five Colour continuous printing machine
2. Double demy sheet fed offset printing machine
3. Double demy CTP machine
4. Programmable cutting machine
5. Packing Machine
6. Online Barcode printing machinery
7. Digital Printing Machine
8. Anti-counterfeit Software with valid license.

SECTION 3: GENERAL TERMS AND CONDITIONS OF BID

3.1 Due Diligence

The Bidders is expected to and shall be deemed to have examined all instructions, forms, terms and specifications and other information in this tender Documents. The Bid should be precise, complete and in the prescribed format as per the requirements of the tender documents or submission of a bid not responsive to the Tender Documents or submission of the bid not responsive to the Tender Documents in every respect will be at the Bidder's risk and may result in the rejection of the bid. DoT, GoJ shall at its sole discretion provided by the Bidder.

3.2 Cost of Bidding

The bidder will bear all the cost associated with the preparation and submission of its bid and DoT, GoJ will in no event or circumstance be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

3.3 Tender Cost

1. Bidder is required to submit the tender cost of Rs. 10,000/- (Ten thousand only) in the form of Demand Draft Drawn from a Scheduled Bank and in favour of the Secretary, Dept. of Transport, Jharkhand Payable at Ranchi.
2. The tender cost is non-refundable.
3. The Scanned copy of D.D. towards tender cost must be uploaded electronically on <http://jharkhandtenders.gov.in> and the submitted in original as advised in this RFP.

3.4 **Earnest Money Deposit**

1. A bidder is required to submit Earnest Money Deposit of Rs. 1,00,000/- (Rupees One Lakhs only) through a Bank Guarantee of any Nationalized/Scheduled Bank drawn in favour of Secretary, Dept. of Transport, Govt of Jharkhand, Ranchi as per Bank Format with validity of three (03) years from the last date of bid submission. Exemption will be applicable for registered MSEs Enterprises of Jharkhand and online verified by the competent authority with MSME Jharkhand(Udhyog Aadhaar/Udyam Registration).
2. A scanned copy of the Bank Guarantee/DD/MSME verified certificate(Udhyog Aadhaar/Udyam Registration) for the EMD must also be upload electronically on <http://jharkhandtenders.gov.in> and submitted in original.
4. The Earnest money Deposit (EMD), without any interest accrued will be refunded as follow:
 - a. In the case of those Bidders who fail to qualify the eligibility criteria and whose technical bids do not qualify, the Earnest Money Deposit (EMD) will be refunded without any interest accrued within one month of the acceptance of Tender Committee recommendation.
 - b. In the case of those bidders who are not selected, the Earnest Money Deposit (EMD) will be refunded without any interest accrued within one month of the acceptance of the tender Committee recommendations.
 - c. EMD of successful bidder will be returned after signing off all agreement with DoT, GoJ and submit PBG for the same amount.
5. In the absence of EMD, bidders shall be declared disqualified straightway.

3.5 **Amendment of Tender Documents**

1. At any time prior to be last date for receipt of the bids DoT, GoJ may for any reasons, whether at its own imitative or in response to a clarification required by a prospective agency, modify the tender Documents by an amendment.
 - a. Such will be notified online as corrigendum on the website www.jharkhandtenders.gov.in and shall be binding on all bidders to consider the amendment for quoting.
2. Bidders are advised to regularly check-up the portal for updation of any such amendments and be sure before online submission of bids.
3. No bid can be modified subsequent to the last date for receipt of bids. No bid may be withdrawn in the interval between the last date for receipt of bids and the expire of the bid validity period specified by the bidders in the bid withdrawal of the bid during this interval may results in forfeiture of bidders EMD.

3.6 **BID SUBMISSION**

1. Bids are to be submitted as per the Annexure 01.
2. Bidders have to submit their bids online in electronic format with digital signature. Bid's without digital signature will not be accepted. Hence, bidder must ensure that all online uploaded documents are clearly readable, otherwise the bid may not be evaluated.
3. The bidders are also required to submit the original Tender Cost and EMD along with hard copy of (scale and signed) sealed technical bid document latest by the last date and time of submission of online bids through registered/speed post only. However, bid will be evaluated on the basis of online uploaded documents i.e. in case of any discrepancies in the submitted documents (hard copy), DoT, GoJ will accept the online bid documents as authentic and final.
4. Tender bid must contain the name, office and addresses including telephone number(s) or the persons(s) who are authorized to submit the bid with their

signatures.

5. All pages of the bid being uploaded must be verified, attested, signed, dated and sequentially numbered by the bidder irrespective of the nature of content of the documents otherwise the bid will be treated non responsive.
6. Bids NOT submitted as per the specified format and nomenclature will be out rightly rejected.
7. Ambiguous bids will be out rightly rejected.
8. DoT, GoJ will not be responsible for any delay on the part of the bidder in obtaining the terms and conditions of the tender notice or submission of the tender bids.
9. The bids submitted by fax/E-mail etc. shall NOT be considered. No correspondence will be entertained on this matter.
10. Any alteration/overwriting/cutting in the bid should be duly countersigned else it will be out rightly rejected. Conditional tenders shall NOT be accepted on any ground and shall be rejected straightway.
11. Tender process will be over after the issue of Selection letter (s) to the selected vendors(s).
12. DoT, GoJ may at its own discretion extend the date for submission of bids in such as case all rights and obligations of DoT, GoJ and the Agency will be applicable to the extended time frame.
13. Bids not quoted as per the format given by DoT, GoJ will be rejected straightway.
14. No deviation from the tender specifications & terms and conditions will be accepted.

3.7 BID OPENING

1. Along with the on-line opening of tender, the Sealed covers containing EMD, tender cost and covering letter with details of DD and BG against Tender cost and EMD respectively only will be opened in the first instance, in the presence of representatives of the bidders and Tender committee on the date specified on the Date Sheet.
2. The sealed cover containing eligibility criteria and Technical bids of only those bidders, whose Tender cost and EMD are found to be in order, will be opened afterwards in the same bid opening session, in the presence of the vendor's representatives.
3. Financial bids of only those bidders, whose bids found technically qualified, by the Technical Evaluation Committee, will be opened.
4. One authorized representative of each of the bidder would be permitted to be present at the time of aforementioned opening of the bids.

3.7.1 Technical Evaluation

1. The Bidders are requested to furnish documents to establish the eligibility (indicating the page no in the bid) for each of the item given in the Para 2.3 relevant portions in the documents should be highlighted, if a bid is not accompanied with all necessary documents. It may be summarily rejected.
2. Undertaking for subsequent submission of any of the eligibility documents will be entertained. However, DoT, GoJ reserves the rights to seek fresh set of documents seek clarification on the already submitted documents.
3. All the documents should be submitted electronically in PDF format upon verification, evaluation/assessment, if in case any information furnished by the bidder is found to be false/ incorrect. Their bid will be summarily rejected and no correspondence on the same shall be entertained. Submission of false/forget

documents will lead to disqualification of bidder.

4. A bid does not fulfill all the stipulated eligibility conditions/criteria will not be considered the bids conforming to the eligibility criteria only will be considered for further evaluation. If there is any lack of clarity in the submitted eligibility documents. Tender committee may ask concerned bidder representative to be present physically to prove their eligibility.
5. The Tender Committee may inspect the premises to verify the manpower and infrastructure given in Bid, if required.

3.7.2 Financial Bid Evaluation

1. The Financial Bid should contain documents as mentioned in Annexure-1.
2. The financial bid of only the technically qualified bidders will be open in the presence of their representative on a specified date and time to be intimated to the representative Bidders by DoT. GoJ, and the same will be evaluated by the duly constituted Committee.
3. DoT, GoJ will decide L1 on the basis of justified lowest price and technical evaluation.

3.8 Bid Evaluation

No enquiry shall be made by the bidder(s) during the course of evaluation of the tender. After opening of bid, till final decision is conveyed to the successful bidder(s). However, the Committee/ its authorized representative and DoT. GoJ can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else the bids of such defaulting bidders will be rejected.

3.9 INSTRUCTION TO BIDDERS

1. Validity of the contract is given in the Annexure-2; Validity of bids, Rates etc.
2. In the event the bidder's Company or the concerned division of the Company is taken over/ brought over by another company, all the abilities, obligations and execution responsibilities under the agreement with DoT. GoJ should be passed on for compliance by the new company.
3. The selected agency has to agree for honoring all tender conditions and adherence to all aspects of fair-trade practices in executing the purchase orders placed by DoT. GoJ.
4. During the contract period if the agency's name got changed due to acquisition, amalgamation etc. and agency must inform DoT. GoJ with all required documents within one month of its name change, failing which the contract will be cancelled and PBG may be forfeited.
5. In the case of Bidders whose tender bids are accepted for selection. Selected Agency shall be required to give performance Bank Guarantee (PBG) as LOI, within 15 working days. In case of delay in signing off the agreement of submission of contract and forfeiture of PBG/EMD.
6. DoT. GoJ may, at any time terminate the contract by giving written notice to the selected vender without any compensation if the selected agency becomes bankrupt or otherwise insolvent, provide that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to DoT. GoJ.
7. Any default or breach in discharging Obligations under this tender by the selected agency while rendering services/supplies to DoT, GoJ, shall invite all or any action, sections, as the case may be, including forfeiture of PBG stipulated in this tender documents, the decision of DoT, GoJ arrived at as above will be final and no representation of any kind will be entertained as above. If any bidder to bring pressure of any kind may disqualify the bidder from the present tender and the

bidder may also be liable to be debarred from bidding for DoT, GoJ tenders in future for a period of at least three years.

8. DoT, GoJ reserves the right to modify and amend any of the stipulated condition/criterion given in this tender, depending upon project priorities vis-à-vis urgent commitments. DoT, GoJ also reserves the right to accept, reject a bid, to cancel/abort tender process and/or reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected agency on the grounds of such action taken by the DoT, GoJ.
9. The decision of DoT, GoJ arrived during the various stages of the evaluation of the bids is final & binding on all vendors and any representation towards these shall not be entertained by DoT, GoJ. Reasons for rejecting a bid will be disclosed only, when an enquiry is made by the concerned bidder.
10. In case the selected agency is found in breach of any condition(s) of tender of work order, at any stage during the currency of contract the legal action as per rules/laws will be taken.
11. Any attempt by bidder to bring pressure towards DoT, GoJ decision making process to finalize the tender, such bidder shall be disqualified for participation in the present tender and those bidders may be liable to be debarred from bidding for DoT, GoJ tenders in future for a period of three Years.
12. Printed/ written conditions mentioned in the tender bids submitted by bidders will not be binding on DoT, GoJ.
13. Upon verification, evaluation/assessment, if in case any information furnished by the bidder is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, Shall be entertained.
14. DoT, GoJ will not be responsible for any misinterpretation or wrong assumption by the bidder, while responding to this tender.

Joint Transport Commissioner
Transport Department,
Government of Jharkhand

ANNEXURE 01. BID SUBMISSION

- A. Online bids (complete in all respect) must be uploaded on <https://jharkhandtenders.gov.in> latest by the deadline given in date sheet.
- B. The Online & Manual bids should be submitted as under.

Part-I (Online Bid Submission)

1. Folder (Fee/Technical)

Scanned copy of following documents in PDF format

- Demand Draft & Bank Guarantee towards Tenders cost and EMD Respectively.
- Documents providing the eligibility of bidders as per the eligibility criteria mentioned in the RFP along with the compliance sheet for eligibility as per Para 2.3.
- Covering letter containing details of DD/ BG/MSME certificate (Udhyog Aadhaar/Udyam Registration) against Tenders cost and EMD respectively.

2. Folder (Fee/Technical)

- Duly Filled in & Digitally signed BOQ (Available online in the Portal)
- Filled Annexure-3 in company Letter head (PDF Format)

Part-II (Manual Bid Submission)

- Original DD against Tender Cost (non-refundable) and Bank Guarantee/MSME certificate against EMD along with covering letter containing details of DD/MSME certificate (Udhyog Aadhaar/Udyam Registration) & BG against Tender cost and EMD respectively in an envelope of DD & BG against Tender cost and EMD respectively in a sealed envelope.
- Documents providing the eligibility of bidders as per eligibility Criteria along with the compliance sheet.
- All above documents must be in an outer Sealed Envelope superscript with Tender Ref. No. and details of bidder should be submitted only through Registered/Speed Post to the undersigned office address on or before the last date and time of submission of Bid.

Note: - Financial bid or its part must not be submitted during manual bid submission of hard copy of financial bid or its part may result in disqualification of bidder.

ANNEXURE 2. VALIDITY OF BIDS, RATES. ETC.

S. No.	Item	Value
1	Validity of bids	180 (one hundred and eighty) days
2	Validity of contract	3 (Three) years

Annexure 3. FINANCIAL BID (must be upload with Financial Bid)

<On Company Letter Head>

To,
The Joint Transport Commissioner
Transport Department
Engineers Hostel-2, Dhurwa, Ranchi Jharkhand

Sub: Financial Bid

Sir,

In response to the Tender Ref. No. _____ dated _____.

The rate for printing of each set of forms and receipts as follows:

Sl.No	Item	Rate per each Book excluding GST
1.	National Permit Authorization Form	
2.	National Permit Form	
3.	Seizer Form	
4.	Money Receipt	
5.	Vehicle Seizer Form (L1)	
6.	Vehicle Seizer Form (L2)	
7.	PR Form	

The applicable GST will be paid extra.

Name of the Bidder

Name of the Authorized Signatory

Signature:

Seal

Date

Place.

ANNEXURE-4: Specification of Forms and Receipts

Sl.No	Item	Specification	Security Features	Total Nos. of Books
1.	National Permit Authorization Form			
	National Permit Authorization Form (Main Copy)	8.5” X 11.3”, 120 GSM Maplito Paper, printing with perforation	1. Invisible Logo 2. Micro Text 3. Void Pantograph 4. Fluorescent Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	1,000 (One thousand) each Book consist of 50+50 Leaf
	National Permit Authorization Form (Duplicate Copy)	8.5” X 11.3”, 90 GSM Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	National Permit Authorization Form Cover Page (Front + Back)	8.5” X 11.3”, 130 GSM Art Paper with Front Multi Color Printing and back white		
2.	National Permit Form			
	National Permit Form (Main Copy)	10”X 12”, 120 GSM Maplito Paper, printing with perforation	1. Invisible Logo 2. Micro Text 3. Void Pantograph 4. Fluorescent Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	300 (Three hundred) each Book consist of 50+50 Leaf
	National Permit Form (Duplicate Copy)	10”X 12”, 90 GSM Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	National Permit Form Cover Page (Front + Back)	10” X 12”, 130 GSM Art Paper with Front Multi Color Printing and back white		
3.	Seizer Form			
	Seizer Form	8.5” X 11.3”, 80	1. Invisible Logo	300 (Three

	(Main Copy)	Maplito Paper, printing with perforation	2. Micro Text 3. Void Pantograph 4. Fluorescent Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	hundred) each Book consist of 50+50+50 Leaf
	Seizer Form (Duplicate Copy-1)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	Seizer Form (Duplicate Copy-2)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	Seizer Form Cover Page (Front + Back)	8.5” X 11.3”, 130 GSM Art Paper with Front Multi Color Printing and back white		
4.	Money Receipt			
	Money Receipt (Main Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Invisible Logo 2. Micro Text 3. Void Pantograph 4. Fluorescent Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	5,000 (Five thousand) each Book consist of 50+50 Leaf
	Money Receipt (Duplicate Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	Money Receipt Cover Page (Front + Back)	8.5” X 11.3”, 130 GSM Art Paper with Front Multi Color Printing and back white		
5.	Vehicle Seizer Form (L1)			

	Vehicle Seizer Form (L1) (Main Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Invisible Logo 2. Micro Text 3. Void Pantograph 4. Fluorescent Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	300 (Three hundred) each Book consist of 50+50 Leaf
	Vehicle Seizer Form (L1) (Duplicate Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	Vehicle Seizer Form (L1) Cover Page (Front + Back)	8.5”X 11.3” 130 GSM Art Paper with Front Multi Color Printing and back white		
6.	Vehicle Seizer Form (L2)			
	Vehicle Seizer Form (L2) (Main Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Invisible Logo 2. Micro Text 3. Void Pantograph 4. Fluorescent Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	300 (Three hundred) each Book consist of 50+50 Leaf
	Vehicle Seizer Form (L2) (Duplicate Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	Vehicle Seizer Form (L2) Cover Page (Front + Back)	8.5”X11.3” 130 GSM Art Paper with Front Multi Color Printing and back white		
7.	PR Form			
	PR Form (Main Copy)	8.5” X 11.3”, 80 Maplito Paper, printing with perforation	1. Invisible Logo 2. Micro Text 3. Void Pantograph 4. Fluorescent	200 (Two hundred) each Book consist of 50+50 Leaf

			Green Border 5. Wave Pattern 6. Water Mark 7. Digital Numbering 8. Bar Code	
	PR Form (Duplicate Copy)	8.5" X 11.3", 80 Maplito Paper, printing with perforation	1. Micro Text 2. Water Mark 3. Wave Pattern 4. Digital Numbering 5. Bar Code	
	PR Form Cover Page (Front + Back)	8.5"X11.3" 130 GSM Art Paper with Front Multi Color Printing and back white		